



POSITION SUMMARY:

Residence Life provides on-campus housing for approximately 7,000 students in 24 student residence halls (also known as “dorms”). The Student Maintenance Assistant assists in maintenance of Residence Life facilities in a wide variety of maintenance tasks.

Hours: 35 hours per week

Schedule: Monday through Friday, 7:30am-3:00pm

Hourly Wage: \$9.00 per hour

NOTE: Hourly rate will increase to \$10.00 per hour effective July 3, 2017

Summer Work Dates: May 15, 2017 to August 4, 2017

DUTIES AND RESPONSIBILITIES:

- Move furnishings such as small refrigerators and student mattresses
- Deliver and pick up materials
- Changing light bulbs and filters
- Painting
- Minor repairs
- Other duties as assigned

MINIMUM QUALIFICATIONS:

- Must be enrolled in at least 6 units at the University of Arizona for Spring 2017 and Fall 2018.
- Minimum cumulative GPA of 2.5.
- Additional U of A employment is not permitted due to the need for scheduling during business hours.
- Valid U.S. Driver’s License upon employment with a two year acceptable driving record.
- Ability to communicate effectively.
- Strong commitment to customer service.

PREFERRED QUALIFICATIONS:

- Working knowledge of University and Residence Life operations.
- Ability to lift up to 50lbs.
- Prior maintenance experience.

SUPPLEMENTAL REQUIREMENTS:

- Residence Life is a security sensitive department and this position requires a finger-print criminal background check.
- Motor Vehicle Division check.