



The Housing Contract Appeals Committee generally denies appeals for release from the License Agreement based on financial reasons unless students are in a state of compelling need. This is a situation where all possible resources (e.g., parents, your earnings, scholarships, need-based financial aid, etc.) have been utilized and you are still unable to meet housing costs and remain at the University without relocating to less expensive housing. Educational loans are considered a reasonable means to meet the responsibilities of the License Agreement. Without compelling financial need, the Committee will not consider your appeal for release from the License Agreement based solely on the availability of less expensive housing.

The Appeals Committee will not consider your appeal if you have not completed and submitted a **Free Application for Federal Student Aid (FAFSA)** for the current academic year (<http://www.fafsa.ed.gov>). Most students, regardless of family financial circumstances, are eligible for some amount of need-based financial aid. If you have not yet filed a FAFSA for this year, you should do so **BEFORE** submitting an appeal. Financial aid that might be available to you may solve your financial concern, making an appeal unnecessary. If you have questions about filing a FAFSA during the academic year, please contact the Office of Scholarships & Financial Aid (621-1858 or askaid@email.arizona.edu).

If...

- 1) You have filed a FAFSA for this year, **AND**
- 2) Your financial circumstances have changed since doing so, **AND**
- 3) You have used all offered financial aid,

...you should contact the Office of Scholarships & Financial Aid, **before submitting an appeal**, to request a reevaluation of resources. Additional financial aid may be available to you to solve your financial concern, making an appeal unnecessary.

Student Requirements

Please type and deliver your appeal statement, with your completed *University Housing License Agreement Appeal Form* and independently verifiable documentation supporting the reasons for your appeal to the Housing Assignment Services Office on the second floor of the El Portal building (northwest corner of 6th St. and Highland Ave.). Your statement should answer the following questions:

- 1) When do you wish to move out of campus housing (or when did you do so)?
- 2) How have your financial circumstances changed since signing the License Agreement and moving into campus housing? Why is this problem significant?
- 3) How is this problem **uncontrollable** by you or your parents?
- 4) Why was this problem **unforeseeable** by you or your parents?
- 5) Have you filed a FAFSA for this year? If not, why? If yes, have you used all financial aid offered to you?
- 6) If you have already filed a FAFSA for this year and your financial circumstances have changed since doing so, have you contacted the Office of Scholarships & Financial Aid to request a reevaluation of resources? If not, why? If yes, what was the outcome?
- 7) If you are released from your License Agreement, where do you intend to live?
- 8) What will be the monthly costs to you while living there?