24-HOUR QUIET HOURS

Start on Wednesday, May 1st at 11 pm

Please be respectful of others during finals and control noise by:

- Keeping your door closed
- Using headphones when listening to music
- Avoid having conversations with friends (or on the phone) in the hallway
- Turning down the ringtone volume on your phone
- Speaking softly/quietly in the community bathrooms
- Vacuuming only between 10am and 11pm
- Closing doors quietly
SECURITY TIPS

Theft tends to increase during finals week and building closing. You can decrease opportunities for theft by:

• Keeping your door closed and locked
• Keeping your property within sight (in the hallways, lobby, at the curb, etc.)
• Locking your car and putting as many things as possible out of sight in the trunk
• Writing your name on a specific page in all your books
• Taking your backpack with you (not unattended in study rooms, library, etc.)
• Taking your bike home with you (it will be removed by PTS if you don’t)
You Must Defrost Your Fridge,

HERE’S HOW:

• Unplug refrigerator
• Take out all food
• Place a towel under fridge
• Carefully tip the fridge back against a wall so that the water will collect in the bottom of the fridge and not leak out onto the carpet
• Leave door open
• After ice has melted, empty water from box (it may take a day or so, plan accordingly)
• Clean and rinse with a mild soap (do not use sharp objects to clean as they may cause damage)
• MICROFRIDGE USERS: defrost, clean microwave, leave refrigerator and microwave doors open, unplug unit and leave it in your room

NOTE: If water is on the carpet, the custodial staff must be called to clean the carpet and the resident(s) will be charged for cleaning. Resident(s) can be charged as much as $160 for carpet cleaning.

For more info about moving out, visit our website: housing.arizona.edu/move-out
FORWARDING YOUR MAIL

Completing the following steps will ensure the fastest delivery of important mail once your dorm closes on Friday, May 10th.

Before you move out, be sure to:

1. Contact family and friends and give them your new address
2. Contact any businesses and/or subscriptions you may have and give them your new address
3. Verify and/or update your forwarding address on file with Housing & Residential Life
   a. Visit My UAHome and click the “Mail Forwarding Details” button
   b. Note: the address submitted will only be used for summer mail forwarding
4. Verify and/or update your home address on file with the university through UAccess

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MAIL FORWARDING

FAQs

Q: What mail will NOT be forwarded?
A: Any mail NOT marked “Forwarding Postage Guaranteed.” Examples include: Magazines, solicitations, newspapers, catalogs, bulk mail. Please change your address with these companies if you want to continue receiving them.

Q: Can mail be forwarded to an international address?
A: No. Students residing overseas will need to provide a domestic forwarding address.

Q: How long will my mail be forwarded?
A: First Class and Accountable U.S. Mail will be forwarded through Wednesday, July 31st.

- Mail sent between July 31st and August 22nd will be held by the carrier.
- If you will be living elsewhere next semester (including off-campus or in a different dorm), any mail addressed to your current dorm will be returned to sender after Thursday, August 22nd.

Please notify correspondents of your new address for next semester and make sure you make your new address EFFECTIVE ON August 22nd.

Q: I am registered for summer school, do I still forward my mail for the summer?
A: Yes. If you would like mail forwarded to the Summer Session dorm, please update your address. When you move out of the Summer Session dorm, you will need to provide another forwarding address.

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CHECK-OUT PROCEDURES

What to Do:

• You must check-out within 24 hours of your last exam
  • If you need more time for academic purposes, pick up an extension request from the front desk and submit it to your CD by Wednesday, May 1st
• Attend your floor meeting with your RA to find out how to properly sign up for a Check-Out appointment in your dorm
• Complete the Check-Out To Do List before your scheduled time
• Check-out at your assigned time, which includes signing your Room Condition Report and returning your keys

Dates:

• Wednesday, May 1st at 11 pm: 24-Hour Quiet Hours begin
• Friday, May 10th by 5 pm: All residents must be officially checked-out (except summer housing residents)
• Saturday, May 11th by 7 pm: Summer housing residents must be completely checked out of their Spring 2019 dorm and checked into their summer assignment

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SUMMER STORAGE

Summer Storage Program from USS

When you move-out, you need to take everything with you. We do not provide storage but encourage you to check out the summer storage program from USS!

USS will pick up your boxed items, store them for the summer and return them back to your room (on or off-campus) at the start of the next school year.

www.uandss.com/ua.html
PLEASE DO NOT USE FURNITURE FROM THE BUILDING TO MOVE YOUR BELONGINGS!

You will be charged for any damage.

For more info about moving out, visit our website: housing.arizona.edu/move-out
Donate items you no longer need!

Organizations will be collecting items in your lobby:
Thursday, May 2nd through Saturday, May 11th

Accepting:

- Large Red Bins
  - Clothing
  - Bedding
  - Electronics
  - Microwaves
  - Fridges
  - Storage containers
  - Lamps
  - Foam mattress pad
  - Mirrors
  - And more!

- Boxes
  - New and used toiletries
  - New & used cleaning supplies

- Rolling Carts
  - Unopened, non perishable food

Not Accepting:

- Chemicals/flammable liquids
- Food in opened containers
- Perishable food