**TIPS FOR TAKING NOTES:**

**Find what works for YOU**
- If you need to, mix 'n match styles from the following guide.
- Find the right tools - experiment with notebooks, digital apps, and routines.
- Color coding can help you stay organized. Play with color!

**Use your resources**
- Think Tank, thinktank.arizona.edu
- Disability Resource Center, drc.arizona.edu
- Courses in Common, bit.ly/commoncourses
- SALT Center, salt.arizona.edu
- Study groups
- Chegg

**USING YOUR NOTES:**

**Schedule 15 minutes a day to:**
- Read your notes
- Reorganize/clarify information
- Highlight questions you have or concepts for further review
- Make a plan to study or meet with your professor
**Cornell Method**

**Recall, ?s, Key Concepts**

This box is space to write down questions you might have, highlight key concepts or vocabulary, or practice your recall.

**Notes**

This method is designed to help you visually pull out information from a traditional note-outline.

Take notes however you want in this space – draw, outline, map, etc.

**SUMMARY**

Synthesize major takeaways here

**The Cornell Method**

**Pros:**
- Encourages recall and synthesis of concepts
- Visually helps pull out questions and key concepts

**Cons:**
- Need to draw out, which may feel tedious
## Ways to Take Notes

### Cornell Method Template

<table>
<thead>
<tr>
<th>RECALL, ?s, KEY CONCEPTS</th>
<th>NOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Summary**